

# BRUSH COUNTRY CO-OP

## TRANSITION from ECI PROGRAM to district SPECIAL EDUCATION PROGRAM

### ➤ ECI Notice

1. At least **90 days** before the child's 3<sup>rd</sup> birthday:
  - ECI service co-coordinator **sends** BCC Director or the district **"child find contact person"** **"Notice"** of children *"potentially eligible" for Part B Special Education Services* (i.e., personally identifiable information such as: child's name, date of birth, parent's or guardian's name, address, telephone listing, and date of enrollment in ECI);  
*\*Parent consent is not required for notice to be sent.*
  - **For children under the age 2 with visual impairments or auditory impairments, contact appropriate personnel to participate in IFSP.**
2. Brush Country Co-op **Director** or **"child find contact person"**:
  - Keeps a **log** of the **"Notice"** for tracking purposes;
  - **Forwards the "Notice"** to the District's Diagnostician or Speech Pathologist.
3. Brush Country Co-op **Director** or **"child find contact person"**:
  - **Sends** the ECI contact **confirmation of receipt** of **"Notice"** (identifying information regarding the child who will transition out of ECI services)
4. District's Diagnostician or Speech Pathologist:
  - Will **establish a confidential folder** to maintain all confidential information regarding the child.

### ➤ Transition Conference (face to face) no later than 90 days before 3<sup>rd</sup> birthday (34 CFR 300.124)

District Diagnostician or Speech Pathologist will participate in transition planning conferences arranged by the designated ECI program. (ECI should invite District at least 14 days before Transition Meeting)  
This meeting can be an initial referral for evaluation. (Provide/review ARD Guide)

### ➤ Referral 90 days before 3<sup>rd</sup> birthday

1. ECI:
  - Sends a **referral** for potentially eligible children age 33-36 months (made with parent consent) at least **90 days before** the child's 3<sup>rd</sup> birthday;
  - If parent declines referral or services, ask for written confirmation and file all documentation in the child's **Confidential Folder** then close the case.
2. District's Diagnostician or Speech Pathologist:
  - **Receives referral** from ECI service coordinator with parent consent (most recent IFSP, child assessment information, etc.)
3. District's Diagnostician or Speech Pathologist:
  - Will begin the School Special Education Referral Process using the **0-5 Referral** for Special Education;
  - District will consider special circumstances of late referral from ECI and expedite the process in coordination with the child's family.

### ➤ Referral less than 45 days before 3<sup>rd</sup> birthday

Children referred from ECI less than 45 days prior to their third birthday will be treated as Child Find and follow Child Find procedures and timelines to determine eligibility. They are not included in SPP 12 data collection.

# BRUSH COUNTRY CO-OP

## TRANSITION from ECI PROGRAM to district SPECIAL EDUCATION PROGRAM

### ➤ Children Turning three during Summer

ECI-Transition Conference (face-to-face) and evaluation will be scheduled so that ARDC meeting will be convened prior to child's third birthday, and if possible prior to the end of the school year preceding the child's third birthday. ARDC determines when services are to begin. IEP must be implemented by the child's third birthday.

### ➤ FIE

1. District's Diagnostician or Speech Pathologist reviews ECI child assessment to determine eligibility for Part B preschool services:
  - a. If **ECI assessment** of the child's needs **meets** the TEA/ IDEA Part B criteria for eligibility, **complete a Full Individual Evaluation with a disability report** (*within 45 school days from written consent to evaluate*);
  - b. If **ECI assessment** of the child's needs **does not meet** the TEA/IDEA Part B criteria for eligibility, **conduct all necessary evaluations** to determine disability, needs and eligibility for school special education services and **then** complete a **Full Individual Evaluation with a disability report** (*Within 45 school days from written consent to evaluate*)

### ➤ ARD

1. District's Diagnostician or Speech Pathologist will convene the initial **ARD** meeting within 30 calendar days following the completion of the written FIE report **OR on or before** the child's **3<sup>rd</sup> birthday** to determine eligibility and services
  - a. The ARD Committee will consider ECI assessment, IFSP, and the District's assessment/evaluation (**including the Child Outcomes Summary Form**) to determine eligibility, needs and services;
  - b. The ARD Committee decides when services will begin for students **referred during the summer** (i.e., immediately with Extended School Year services or when school begins)
2. If the referral is received too late to complete the FIE prior to the student's 3<sup>rd</sup> birthday, an ARD will be convened and **the child is placed in special education temporarily** on the child's 3<sup>rd</sup> birthday (regardless of completion of the FIE).
  - a. Interim IEPs are developed which contain the conditions and timelines for temporary placement;
  - b. The District's Diagnostician will complete the required assessment/evaluation to determine eligibility within 45 school days after the parent written consent date;
  - c. A second ARD is convened within 30 calendar days following the completion of the FIE.

### ➤ Campus Registration Process

1. For a child who meets TEA eligibility for special education, the District's Diagnostician or Speech Pathologist will coordinate the **registration process**.
  - If child has auditory impairment he/she must be registered in the local district or Regional Day School Program for the Deaf (RDSPD);
  - If child has a visual impairment he/she must be registered in local district.
  - a. Direct parent to the Primary Campus Secretary; **or**,
  - b. RDSPD informs District of child's enrollment in RDSPD.